

# National Dance Academy Cedar Falls

Candice Van Hove, Owner/Director

Shannon Fleming, Assistant Director

SEND REGISTRATION TO  
National Dance Academy  
618 Brandilynn Blvd. Suite 5  
Cedar Falls, IA 50613  
319.266.6822

Register Online:

[www.NationalDanceAcademy.com](http://www.NationalDanceAcademy.com)

## TUITION & FEES

### 1) Continuing Service Fee / Recital Fee \* due upon enrollment

- \$80 (\$30/\$50\*) per student
- \$125 (\$45/\$80\*) per family
- Continuing service fee is non-refundable and non-transferable. **\*Recital fee\* refundable only with written notice of contract cancellation before November 1.**

See Policies below. Note that the refundable portion (recital fee) is denoted with an \*.

### 2) Tuition-based on 32 classes per year. Tax Included.

Class fees	Monthly	Annually
30 minutes	\$41.00	\$369.00
40-45 minutes	\$43.00	\$387.00
50-60 minutes	\$45.00	\$405.00

Rising Star Student.....\$106.00.....\$954.00  
(Up to 3 classes weekly)

Star Student.....\$160.00.....\$1440.00  
(Up to 5 classes weekly)

Star Family.....\$180.00.....\$1620.00  
(Up to 6 classes weekly)

Additional Star Student classes (after 5 classes) or Star Family classes (after 6 classes) each class \$30.00.....\$270.00

### 3) Costume fee per class - one costume for each class in which student is registered. Cost is added to tuition in 9 equal payments.

- **Refundable only before Nov. 1 with written cancellation notice.** See policies below.
  - \$58.95 for sizes 4-6/ 6X-7/ 8-10 including tax (\$6.55 per month)
  - \$67.95 for LC/ SA/ MA/ LA including tax (\$7.55 per month)
  - \$76.95 for XLA & up including tax (\$8.55 per month)

## 2018-2019 CALENDAR

Classes Begin.....September 10, 2018  
Thanksgiving Break.....November 19 - 24, 2018  
Winter Break.....December 24, 2018 - January 6, 2019  
Classes Resume.....January 7, 2019  
Spring Break.....March 18 - 22, 2019  
Last Day of Classes.....May 11, 2019  
NDA 2019 Extravaganza.....May 18, 2019

## PAYMENT PLANS

\*\*\*Continuing Service Fee/ Recital Fee due upon registration, not part of any plan

### Plan #1 / Monthly payments of entire annual cost divided into 9 equal payments

Annual class tuition fee  
+ costume fee (fees based on costume size & # of classes)  
= Total annual cost for 9 months  
→ Total annual cost divided by 9 = your monthly payment.

### PAYMENT OPTIONS: (make sure to fill out paperwork at time of enrollment)

**1- Auto-withdraw from a checking/savings account-** Your monthly tuition will be automatically debited from your checking or savings account on the 1st or the 10th of the month. **THIS IS OUR PREFERRED METHOD.**

**2- Automatic Credit Card /Debit Card payment-**Your monthly tuition will be automatically charged to your credit card or debit card on the 1st or the 10th of the month. A 3% service fee will be added to all accounts using a credit card or Debit Card.

**Plan #2 / Pay all tuition and costume fees at the time of registration before September 30th and receive 10% off complete payment, in the form of a gift card to be used in the dance shop anytime before the recital. Gift card only good for dance merchandise in The Dance Shop, and will expire at the end of the dance season they are received in.**

**Caution: This payment is for the dancer who is sure this class will work out for the entire year . Read the terms carefully.**

- \* This plan is **NON-REFUNDABLE**
- \* This plan is **NON-TRANSFERABLE.**
- \* **NO EXCEPTIONS TO THESE TERMS.**

## CANCELLATION OF CONTRACT

You must notify us in writing immediately that your child will no longer be dancing. Your recital fee and costume fees will be credited upon receiving written notice if before November 1. If cancellation occurs by the 10th of the month, we will discontinue billing immediately and if after the 10th we will discontinue the next month. We reserve the right to withhold refunds after November 1 or if regular monthly payments have not been paid.

## POLICIES & PROCEDURES

1. A **continuing service fee/recital fee\*** of \$80 (\$30/\$50\*) per student or \$125(\$45/\$80\*) per family is due upon registration. The service fee portion is due annually, and is non-refundable and non-transferable. **The recital fee\* is refundable when proper procedures are followed. (See #'s 5 & 6)**
2. Class fees are due and payable the first lesson of each month. The monthly rate has been computed by dividing your yearly tuition for 32 classes into 9 monthly payments. Each monthly fee will be the same regardless of the number of lessons in that particular month. Yearly fees paid in full are non-refundable/non transferrable.
3. A **10% late fee** will be applied to your entire unpaid account balance if payment is not received in our office **by the 10th of the month.** Late fees will be cumulative. Call for automatic monthly withdrawals from your checking/savings account or credit card. Using a credit card for tuition payments will result in a **3% service fee** charged monthly to your tuition per credit card transaction. **ALL** returned checks will have a \$25 service fee added to your account.
4. Classes with 4 or less students registered may be cancelled with every effort to reschedule the students to another convenient class . Classes with 6 or less enrolled may be combined for their performance.
5. There are **no refunds** for missed lessons. **Make-up classes** are available as an option but not required. Make up within one month's time of your absence. There are no make-ups available the months of April and May.
6. To cancel your contract you **must notify us in writing. Recital fee\* and costume fees will be refunded with the receipt of written notice only before November 1 with a \$0 balance.** Drops after February 1 will result in remaining costume and tuition fees paid in full.
7. We want to take a personal interest in each student. If there are any medical problems, we would appreciate knowing. Also, if there are any concerns, please feel free to contact your teacher.
8. All students are expected to follow **NDA Dress Code** with correct shoes for each class. Hair securely pulled away from face.
9. **Winter Weather Policy;** In the event of winter weather conditions, the status of NDA classes for that day will be posted on our website, social media and a message will be on our voicemail by 2 PM for evening classes and 8 AM for morning classes. NDA dose not automatically follow school district closures. See number 4 for our make-up policy.
10. All students will participate in our annual spring recital. You will be notified in November of the costume size we will be ordering for you. **It is your responsibility to notify us if a costume should not be ordered. (See #6)**
11. Any pictures taken by studio photographers become property of National Dance Academy.